



Date: _____

RE: Volunteer Criminal Record Check / Vulnerable Sector Check Request

To Whom It May Concern,

This letter is to confirm that _____ applied has for a

Full Legal Name

volunteer position with **Emmanuel Baptist Church of Barrie**.

This role involves working directly with **children, youth, seniors, and other vulnerable individuals** within our church community. Responsibilities may include (but are not limited to):

- Childcare and children's ministry
- Youth ministry
- Seniors' ministry
- Supporting individuals with special needs
- Mentoring, teaching, or supervision roles
- Providing personal assistance (e.g., washroom support, caregiving)
- Driving or transportation of vulnerable persons

Due to the nature of this role and the level of trust involved, this position qualifies as one of **authority or trust relative to vulnerable persons**, as defined by applicable screening standards.

As part of our **Safe Church screening process**, all volunteers in these roles are required to obtain a **Criminal Record Check including a Vulnerable Sector Check (VSC)**.

This position is **strictly voluntary**, and no financial compensation is provided.

We appreciate your assistance in processing this request. If further information is required, please feel free to contact us.

Sincerely,

Lori-Anne McDonell

Lori-Anne McDonell
Safe Church Administrator
Emmanuel Barrie
374 Salem Road, Barrie, ON L9J 0C6
Lori-Anne.McDonell@emmanuelbarrie.org